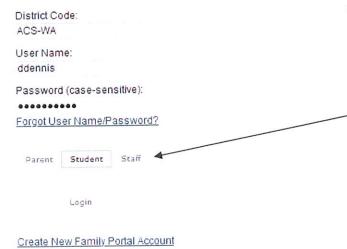
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Family Portal Login



MIDDLE SCHOOL STUDENTS!

PORTAL FOR GRADES & ASSIGNMENTS

Here's how to access the easy-to-use **Family Portal online**:

- Go to <u>www.factsmgt.com</u> and click Parent Login, then select FACTS Family Portal (ParentsWeb).
- Type the school's **District Code:** ACS-WA
- Select **Student** from the three button choices
- Your user name is your first initial and last name (EX: ddennis or dwarrey-dennis for those with hyphenated names)
- Your initial password will be the same as your school email password. (6th graders ONLY- please add! to the end of your password). You may choose to change this later if you like.

Please update your family's personal information in FACTS to be used next week in the Family Directory!



Parents: Accessing Family Portal

FACTS Management gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all online!

FACTS Family Portal is a private and secure parents' portal that will allow parents to view information specific to their children, while protecting their children's information from others. You may view your middle school child's grades and homework, and all families have access to update your own personal contact information.

Here's how to access our easy-to-use Family Portal online:

- Go to www.factsmgt.com and click Parent Login, then select FACTS Family Portal (ParentsWeb).
- Type the school's District Code: ACS-WA
- Click Create New Family Portal Account.
- Type your email address and click Create Account. An email will be sent which includes a link to create your login. The
 link is active for 6 hours.
- From the email, click the link to create your Family Portal (ParentsWeb) login.
- A web browser displays your Name and FACTS SIS Person ID.
- Type a User Name, Password, and Confirm the password.

| Change/Creat | e Passw | ord | | | |
|-----------------|----------|-------------|----------|---------|--------------------------------|
| Name | Person I | D User Name | Password | Confirm | |
| Callie Johnston | 11519 | cjohnston | ****** | ******* | Save User Name and/or Password |

Click Save User Name and/or Password.

A message displays at the top of the browser, "User Name/Password successfully updated."



- You may now log in to Family Portal using your new user name and password.
- · Family Portal allows you to access:
 - Student homework and grades for middle school (K-5 lists classes and teacher info only)
 - Your family personal contact information, including emergency contacts, that you can update yourself (choose to edit)
 - o School important dates calendar

